

Sapporo Kokusai Ski Resort: External Lesson Implementation Guidelines

Article 1 (Purpose)

1. These External Lesson Implementation Guidelines (hereinafter referred to as these "Guidelines") set forth the procedures and requirements for ski, snowboard, and other snow sport lessons (hereinafter referred to as "External Lessons") conducted within the premises of Sapporo Kokusai Ski Resort (hereinafter referred to as the "Resort") by groups or individuals not affiliated with the Resort (hereinafter referred to as "External Instructors").
2. The purpose of these Guidelines is to ensure the overall safety of the Resort, maintain a safe and comfortable environment for all Users, and promote the provision of high-quality instruction.

Article 2 (Definitions)

The terminology used in these Guidelines shall be defined as follows, unless otherwise specified herein.

1. External Lesson: Refers to any ski, snowboard, or other snow sport instruction or training conducted for compensation, or as part of a group activity, by an instructor not belonging to the Resort's official school.
2. External Instructor: Refers to an instructor who conducts External Lessons.
3. Authorized Organization: Refers to a group that has received confirmation from the Resort to conduct External Lessons under these Guidelines.

Article 3 (Application and Confirmation)

Any organization intending to conduct External Lessons within the Resort must apply in advance and obtain approval from the Resort.

Article 4 (Implementation Requirements)

Organizations conducting External Lessons must meet all the following conditions.

1. Enrollment in Liability Insurance: The organization must carry liability insurance or an equivalent policy that meets the following requirements to cover accidents during lessons.
 - Coverage: Bodily injury and property damage liability, including accidents caused by lesson participants.
 - Recommended Coverage: At least ¥100 million per person and ¥300 million per incident.
 - A copy of the insurance certificate must be submitted at the time of application.
2. Qualified Instructors: External Instructors must hold one of the following certifications.
 - Certified Instructor, Assistant Instructor, or Accredited Instructor certified by the Ski Association of Japan (SAJ).
 - Certified Instructor (Stage I or higher) accredited by the Ski Instructors Association of Japan (SIA).
 - Certified Instructor (Class C)
 - Other instructor qualifications deemed equivalent by the Resort.
 - Copies of certificates or documents providing the qualifications of all affiliated instructors must be submitted with the application.
3. Submission and Use of Registered Armbands: The organization must prepare armbands or other identifiers to be worn by External Instructors during lessons, submit a sample (e.g., photo data) at the time of application, and receive approval

from the Resort. Approved External Instructors must wear the registered armband or identifier in a clearly visible position at all times during lessons.

4. Use of Commercial Lift Tickets: External Instructors must use commercial lift tickets when conducting External Lessons, rather than regular tickets.
5. (For Foreign Instructors)

Work Authorization of External Instructors: If any External Instructor is a foreign national, they must possess valid work authorization to engage in employment within Japan.

Article 5 (Application Procedures)

1. Organizations wishing to conduct External Lessons must submit the following documents to the Resort office no later than one week before the desired start date or before the beginning of the season.
 - External Lesson Application and Pledge Form (designated form by the Resort)
 - List of External Instructors including names and qualifications
 - Copies of each instructor's certification documents
 - Copy of liability insurance certificate
 - Sample or photo of the registered armband or identifier
 - Passport (photo page) and Certificate of Employment Eligibility (for foreign instructors, if applicable)
2. Upon reviewing the submitted documents, the Resort will issue a confirmation letter to the applying organization.

Article 6 (Compliance Requirements)

The authorized organization and External Instructors must comply with the following requirements when conducting External Lessons.

1. Compliance with Terms of Use and Rules

- Follow the Resort's Terms of Use, behavioral rules (including the "Standards on Snow Sports Safety"), and all instructions issued by patrol personnel.

2. Safety Considerations

- Exercise the utmost care for the safety of participants and other Users, always remaining aware of the surrounding environment during lessons.
- Plan lessons that take into account the skill level, physical condition, and health of participants, and refrain from conducting unreasonable or unsafe instruction.

3. Lesson Locations

- Conduct lessons in areas that do not obstruct other Users, taking slope congestion into consideration. Avoid gathering or remaining for long periods near lift stations, trail junctions, or areas with limited visibility.
- Comply with any restrictions or instructions issued by the Resort regarding lesson activities on specific trails or in specific areas for safety reasons.

4. Response in the Event of an Accident

- If an accident occurs during a lesson, immediately suspend instruction, administer first aid to the injured, and take measures to prevent secondary accidents.
- Promptly contact patrol personnel or the Resort office and follow their instructions.
- Submit a designated accident report to the Resort, regardless of the scale of the incident.

Article 7 (Prohibited Acts)

The following acts are strictly prohibited.

1. Conducting External Lessons without obtaining confirmation in accordance with these Guidelines.

2. Allowing unregistered instructors to conduct lessons or lending registered armbands or identifiers to others.
3. Engaging in dangerous behavior or activities that inconvenience other Users (such as monopolizing a trail or sitting in unsafe or obstructive areas).
4. Setting up poles or specialized equipment without the Resort's permission.

Article 8 (Prohibition of an Organization's Activities)

If any of the following conditions apply to an authorized organization or its instructors, the Resort may, without prior notice, prohibit their activities.

1. Violation of any provision of these Guidelines.
2. Submission of false or misleading information in the application.
3. Causing a serious accident as a result of External Lesson activities.
4. Any other conduct that significantly disrupts the Resort's operations or is deemed to damage its reputation or credibility.

Article 9 (Disclaimer of Liability)

The Resort assumes no responsibility for any accidents, theft, or disputes between Users arising during External Lessons. All such matters shall be resolved at the responsibility of the authorized organization.

Article 10 (Suspension of Activities)

1. If an authorized organization is found to have violated these Guidelines, the Sapporo Kokusai Ski Resort Terms of Use, or any other rules established by the Resort, the Resort may impose suspension of activities or take any other measures it deems necessary.

2. The Resort shall bear no responsibility for any damages incurred by the organization as a result of such measures.

Article 11 (Revision of Guidelines)

The Resort reserved the right to revise these Guidelines as necessary. Any revisions will be announced via posting on the Resort's official website or by other appropriate means.

Supplementary Provisions

These Guidelines shall take effect as of October 15, 2025.

[Contact and Submission Information]

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